GOVERNMENT OF PUERTO RICO
OFFICE OF THE COMMISSIONER OF INSURANCE

April 3, 2009

CIRCULAR LETTER NO.: 2009-1799-EX

TO ALL INSURERS AND GENERAL AGENTS

AMENDMENT TO THE PROCEDURE FOR DISTRIBUTING RISKS TO BE PLACED AS EXCESS LINES AND FOR THE PAYMENT OF THE CORRESPONDING PREMIUMS

Dear Sirs and Madams:

Ruling E-N-12-1275-95 dated January 9, 1996 established the procedure for distributing risks to be placed as excess lines, pursuant to Rule 28 of the Regulations of the Puerto Rico Insurance Code.

In order to streamline and to make the risk distribution process more effective, this Office has amended said procedure so that it may be carried out electronically. Therefore, this Office needs to have an updated record of the staff of the Insurers or their General Agents who will be filing matters related to excess lines with this Office.

Pursuant to the above, Insurers and General Agents shall provide this Office with email addresses of said staff. The information shall be submitted using the attached form.

Insurers and their General Agents shall have the obligation to inform this Office of periodic changes in staff who will be handling this information and their respective email addresses.

Very truly yours,

Ramón L. Cruz-Colón, CPCU, ARe, AU
Commissioner of Insurance

Attachment

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OFFICE OF THE COMMISSIONER OF INSURANCE

Attachment

I.

General Agent _____

Adjuster_____

Insurer_____

Producer_____

Authorized Representative_____

Solicitor_____

II.

E-mail_____

Contact _____