



**COMMONWEALTH OF PUERTO RICO
OFFICE OF THE COMMISSIONER OF INSURANCE**

March 11, 1991

Ruling Letter No. EC-I-3-42-91

**TO ALL DOMESTIC INSURERS, GENERAL AGENTS, MANAGERS OF FOREIGN
INSURERS, INSURANCE PROFESSIONAL ASSOCIATIONS, AND
EDUCATIONAL INSTITUTIONS AUTHORIZED TO OFFER INSURANCE
CONTINUING EDUCATION COURSES OR SEMINARS**

**Re: Information to be
submitted with the lists
of individuals that take
new or repeated courses
or seminars approved by
this Office.**

Dear Sirs:

In order to obtain the necessary information for the records at the Continuing Education Unit of this Office regarding approved, new or repeated courses, we require that you submit in addition the following documents that are related to the courses or seminars that have been held:

1. A copy of the answer sheet of the examination taken by each of the participants, showing the signature, Social Security number, date, and score for each participant.
2. The list shall also identify all participants that took the course or seminar but did not take the exam.

This information is necessary for evaluation of the accreditation of the credit hours for each participant that attended the course or seminar. The entity or institution shall submit this information for courses and seminars offered on or after April 1, 1991. No credit hours will be credited for participants for whom this information has not been received.

Strict compliance with the provisions of this Ruling Letter is hereby required.-

Very truly yours,

SIGNED

Miguel A. Villafañe-Neriz
Commissioner of Insurance