



**COMMONWEALTH OF PUERTO RICO
OFFICE OF THE COMMISSIONER OF INSURANCE**

September 10, 1990

Ruling Letter No. N-EC-I-6-90

TO ALL DOMESTIC INSURERS, GENERAL AGENTS, MANAGERS OF FOREIGN INSURERS, INSURANCE PROFESSIONAL ASSOCIATIONS, AND EDUCATIONAL INSTITUTIONS AUTHORIZED TO OFFER INSURANCE CONTINUING EDUCATION COURSES OR SEMINARS

Re: Minimum time required to report repeated Courses and/or Seminars that were previously approved under the Continuing Education in Insurance Program

Dear Sirs:

Our Office has been noticing that many entities that sponsor activities that have been accredited under our program are repeating many of them, particularly seminars.

Although this practice has been approved by our Office, on occasion there have been changes that have in some way have altered the original structure or methodology of the activity.

This situation not only distorts the course as submitted, but also alters the number of credit hours awarded if an exact pattern of contact hours is not followed. With a view to correcting this situation, beginning on October 10, 1990, in the case of all previously authorized courses or seminars that the same sponsor intends to repeat it will be required to obtain the application forms from our Office for submitting the activities that were previously approved under our program. The forms shall be completed and sent to our office at least two (2) weeks PRIOR to the date on which the activity is to be held.

Any course or seminar for which the forms are not submitted within the required time frame will not be granted any credit hours and the claim for such will be null and void for the purposes of our program.

If you have any questions or request for information regarding this matter, please contact the Continuing Education Unit at 722-8686, exts. 291 or 209.

We will appreciate your attention to this matter.

Very truly yours,

SIGNED

Miguel A. Villafaña-Neriz
Commissioner of Insurance

