



COMMONWEALTH OF PUERTO RICO
OFFICE OF THE COMMISSIONER INSURANCE

Fermín M. Contreras Gómez
Commissioner of Insurance

June 30, 2003

CIRCULAR LETTER NO: C-ES-6-1695-2003

TO ALL DOMESTIC INSURERS AND HEALTH SERVICES ORGANIZATIONS
AUTHORIZED TO WRITE HEALTH INSURANCE IN PUERTO RICO

RE: INFORMATION ON THE NUMBER OF CASES OF BRONCHIAL ASTHMA IN
CHILDREN AGES 0 TO 14 INSURED UNDER A HEALTH CARE PLAN THAT WERE
SEEN AT EMERGENCY ROOMS AND BY PHYSICIANS IN PUERTO RICO IN 2002

Dear Sirs and Madams:

As requested by the US Health Department, the Puerto Rico Department of Health is gathering information on the number of cases of bronchial asthma in children ages 0 to 14 who are insured under a health care plan (excluding the Reforma), who received care at hospitals, emergency rooms, and from physicians in Puerto Rico in 2002 (Codes ICD9: 493.00 through 493.99). For this purpose, the Department has requested the collaboration of the Office of the Commissioner of Insurance, hereinafter "the OCI", to obtain this statistical information from domestic insurers and health services organizations that are authorized to write insurance in Puerto Rico.

All insurers and health services organizations that are being notified in this letter are required to submit to this Office, **no later than July 14, 2003**, Form 1.104 in hard copy and on the diskette enclosed with this Circular Letter (3 1/2 floppy disk).

Follow these instructions to complete the electronic format:

1. Use the diskette enclosed with this **Circular Letter and open the file Form 1.104**;

2. Fill out the form and record the data on the diskette;
3. Verify that the form is recorded on the diskette and send it in a single package along with the hard copy no later than the deadline.

If you have any questions about this request, please contact the Statistics Office, at 787-722-8686, extensions 2249, 2281 or 2214.

Strict compliance with the provisions of this Circular Letter is required and failure to comply with the provisions will entail sanctions.

Very truly yours,

SIGNED

Fermín Contreras-Gómez
Commissioner of Insurance

Enclosure

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