



**COMMONWEALTH OF PUERTO RICO  
OFFICE OF THE COMMISSIONER OF INSURANCE**

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June 6, 2006

CIRCULAR LETTER NO.: C-ES-6-1764-2006

TO ALL HEALTH SERVICES ORGANIZATIONS AND DISABILITY INSURERS  
AUTHORIZED TO TRANSACT HEALTHCARE PLANS IN PUERTO RICO

**INFORMATION REGARDING THE NUMBER OF PEOPLE BETWEEN THE  
AGES OF 13 AND 21 SEEN AT EMERGENCY ROOMS AND/OR  
HOSPITALIZED DUE TO TRAUMA, SKULL FRACTURE OR SPINAL CORD  
INJURIES, THAT ARE BENEFICIARIES OF A HEALTH INSURANCE PLAN IN  
PUERTO RICO<sup>1</sup> IN THE CALENDAR YEARS 2001, 2004 AND 2005**

Dear Sirs and Madams:

The Medical Sciences Campus of the University of Puerto Rico has requested our cooperation to gather statistical information regarding the number of people between the ages of 13 and 21 years seen at Emergency Rooms and/or hospitalized due to trauma, skull fracture or spinal cord injury, that were beneficiaries of a healthcare plan in 2003, 2004 and 2005.

The purpose of requesting this information is to gather statistical data that will allow the Medical Sciences Campus of the University of Puerto Rico to establish a head and spinal cord injury prevention program in alliance with ThinkFirst Injury Prevention Foundation, a national foundation that for the last two decades has worked on the development of education and prevention programs to prevent this type of injury in young people.

In order to do so, all Insurers and Health Services Organizations hereby notified are required to submit to the OCS on or before June 30, 2006, the attached form using

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<sup>1</sup> Excludes beneficiaries of the Reforma, Government Health Plan.

excel software. Said forms must be completed and filed through email by sending them to [yacevedo@rcm.upr.edu](mailto:yacevedo@rcm.upr.edu) and a hard copy must be sent to:

**Yaritza Acevedo Salas, BHE**  
Community Health Educator  
University of Puerto Rico  
Medical Sciences Campus  
Surgery Division - Neurosurgery

If there are any questions regarding the requirement set forth above, please contact the Surgery Division - Neurosurgery at 787-758-2525, extensions 1915 or 1914.

Strict compliance with the aforesaid provisions of this Circular Letter is hereby required.

Very truly yours,

SIGNED

Dorelisse Juarbe-Jiménez  
Commissioner of Insurance