



COMMONWEALTH OF PUERTO RICO
OFFICE OF THE COMMISSIONER OF INSURANCE

September 4, 2015

CIRCULAR LETTER No.: CC-2015-1865-ES

TO ALL INSURERS AUTHORIZED TO WRITE HEALTH INSURANCE AND HEALTH SERVICES ORGANIZATIONS THAT WRITE HEALTH INSURANCE PLANS IN PUERTO RICO

Screening for the Human Immunodeficiency Virus (HIV)

Dear Sirs and Madams:

Pursuant to Section 2.050(C)(1) of the Puerto Rico Insurance Code all insurers or health insurance organizations that provide individual or group health insurance shall provide coverage for preventive services included in the most recent recommendations made by the United States Preventive Services Task Force (USPSTF).

To ensure adequate supervision of compliance, all insurers and health insurance organizations, shall submit to this Office the HIV Test Report, enclosed herewith, on a quarterly basis. These Reports shall include the number of tests and amounts paid for each one of the codes and diagnoses included in the form, and in turn will be classified by the date of the service and the age of the insured. It shall also include the number of denied invoices and their denial codes.

During this first year, the forms will include information related to services that were provided between January 1, 2013 and August 30, 2015 and shall be submitted on or before September 17, 2015. For subsequent years, the date for submission for the first semester will be September 1 and the submission date for the second semester will be March 1 of each year. A signed copy of the original form shall be submitted as well as a

copy in electronic format (a CD using Microsoft Excel). Any report submitted in a form or format other than that required herein will be considered by this Office as not having been submitted.

Strict compliance with this Circular Letter is hereby required.

Very truly yours,

SIGNED

Edward Rivera-Maldonado, Esq.
Deputy Commissioner for Services

Enclosures