



COMMONWEALTH OF PUERTO RICO
OFFICE OF THE INSURANCE COMMISSIONER

December 21, 2015

CIRCULAR LETTER NO.: CC-2015-1872-D

TO ALL DOMESTIC INSURERS, FOREIGN INSURERS, INTERNATIONAL, INSURERS, REINSURERS, ELIGIBLE SURPLUS LINES INSURERS, SERVICE CONTRACT PROVIDERS, HEALTH SERVICES ORGANIZATIONS, AUTOMOBILE CLUBS, GENERAL AGENTS, MANAGERS, PRODUCERS, AND RESIDENT AND NON-RESIDENT AUTHORIZED REPRESENTATIVES, SURPLUS LINES BROKERS, AND ALL OTHER LICENSEES.

HOLIDAY RECESS

Dear Sirs and Madams:

With a view to celebrating and promoting enjoying the Holidays with our families, as well as according to the public policy of reducing government agency expenses, the Office of the Insurance Commissioner announces that there will be a Holiday recess.

Our offices will be closed from **December 28, 2015 to January 6, 2016**. We are also notifying that on **December 23, 2015**, we will be working until 12:00 Noon. The Office will reopen on **January 7, 2016**. The applicable or previously scheduled terms for submitting documents or information related to orders, audits that are currently under way, continuing education, requests for hearings, license renewals or any other procedures at this Office, including investigations that are due during the Holiday recess, shall be governed by the provisions of Circular Letter 2013-1827-AF.

Notwithstanding the above, although our Office will be closed during the recess, all surplus lines brokers shall continue to circulate risk as usual.

All entities that are being notified hereby shall take notice of the content of this Circular Letter. Please feel free to contact our Office staff if you have any questions.

Very truly yours,

SIGNED

Edward Rivera- Maldonado, Esq.
Assistant Commissioner for Services