



COMMONWEALTH OF PUERTO RICO
OFFICE OF THE COMMISSIONER OF INSURANCE

March 8, 2016

CIRCULAR LETTER NO.: CC-2016-1881-D

TO ALL DOMESTIC INSURERS, FOREIGN INSURERS, INTERNATIONAL, INSURERS, REINSURERS, ELIGIBLE SURPLUS LINES INSURERS, SERVICE CONTRACT PROVIDERS, HEALTH SERVICES ORGANIZATIONS, AUTOMOBILE CLUBS, GENERAL AGENTS, MANAGERS, PRODUCERS, AND RESIDENT AND NON-RESIDENT AUTHORIZED REPRESENTATIVES, SURPLUS LINES BROKERS, AND ALL OTHER LICENSEES

HOLY WEEK RECESS

Dear Sirs and Madams:

For the purpose of celebrating and encouraging families to celebrate Holy Week together, as well as a matter of public policy to reduce expenses of government agencies, the Office of the Commissioner of Insurance announces that a recess has been declared for that week.

For the period of **March 21 to 25, 2016**, our offices will be closed. Business will resume on **March 28, 2016**. The applicable terms or those that have been previously established for filing documents or information related to orders, ongoing audits, examination reports, admissions, filings, continuing education, requests for hearing, license renewals or any other procedure with this Office, including investigation procedures, that are due during the recess shall be governed by the provisions of Circular Letter 2013-1827-AF.

However, we advise you that although our Office will be closed during the recess, all surplus lines brokers shall continue to circulate risk as usual.

All entities addressed hereby are required to take note of the content of this Circular Letter. We urge you to contact our Office staff if you have any questions about this letter.

Very truly yours,

SIGNED

Ángela Weyne-Roig
Commissioner of Insurance