



**ESTADO LIBRE ASOCIADO DE PUERTO RICO
OFICINA DEL COMISIONADO DE SEGUROS**

October 15, 2004

CIRCULAR LETTER NO.: C-ES- 10-1719-2004

**TO ALL LIFE AND DISABILITY INSURERS AND HEALTHCARE
MAINTENANCE ORGANIZATIONS AUTHORIZED TO SUSCRIBE
HEALTH INSURANCE IN PUERTO RICO**

**Request for Information regarding the number of persons covered by health
insurance in Puerto Rico**

Dear sir(s) or madam(s):

The Division of Habilitative Services of the Department of Health of the Commonwealth of Puerto Rico ("the Department") is in the process of compiling information regarding the number of persons in Puerto Rico from 0 to 18 years of age that to December 31, 2003, were beneficiaries of a healthcare plan.

To that effect, the Department has requested the collaboration of the Office of the Commissioner of Insurance of Puerto Rico ("OCI") in obtaining said information from those life and disability insurers and health maintenance organizations that are authorized to subscribe health insurance in Puerto Rico.

For these reasons, all insurers and health maintenance organizations that subscribe health insurance are hereby required to submit information related to the number of persons between the ages of 0 and 18 that to December 31, 2003, were beneficiaries of a healthcare plan. Said information must be classified according to private health insurance, government employees' health insurance, and the Health Reform of the Commonwealth of Puerto Rico. For your benefit, we have included a diskette with the corresponding forms in Excel format. These forms must be submitted to the OCI by email to the following email

addresses: lrodriguez@ocs.gobierno.pr or to mines@ocs.gobierno.pr, and in hardcopy by regular mail, no later than **Wednesday, October 27, 2004**.

If you have any doubts regarding the information hereby requested or regarding the methods of submission, you can contact the Statistics Division of the OCI at (787) 722-8686, extension 2244.

Strict compliance with the provisions of this Circular Letter is required.

Cordially,

Dorelisse Juarbe Jiménez
Commissioner of Insurance

Enclosures