

Instructions for the Submission of the Statistical Report on Physicians, Surgeons, Dentists and Hospital Professional Liability Insurance Business in Puerto Rico

Please review the corresponding table and these instructions thoroughly and provide the information in the requested format.

Hospitals, Blood Bank and Laboratories Professional Liability Report Claims (Tab 1)		
Column	Cell Description	Format of Cell Contents
A	Insurer Type (domestic, foreign or surplus)	Short Text - One character Enter "D", "F" or "S" as it corresponds
B	Insurer's NAIC CoCode	Number- Five digits
C	Year (Calendar)	Number- Four digits- Year for which the information was gathered
D	LIMITS (omit 000, Examples: 100/300; 500/1,000)	Short Text - Nine characters maximum - Omit last three ceros and \$ symbols - Use "/" to separate occurrence from aggregate limits
E	Primary or Excess	Short Text - One character Enter "P", or "E" as it corresponds
F	ISO Class Code	Number- Five digits
G	ISO Class Code Description	Short Text - Shall not exceed 255 characters
H	Number Claims Reported during calendar year (include reopened)	Number- must format cell as comma
I	Amount Claimed	Currency –must format cell as currency, no decimal points
J	Number Claims Paid (do not include CWP)	Number -- must format cell as comma
K	Amount Claims Paid	Currency - must format cell as currency, no decimal points
L	Total Accumulated Amount ALAE - Only Legal Fees for Claims Paid	Currency- must format cell as currency, no decimal points. Include the total accumulated amount paid in legal fee (regardless of year) for the claims paid in the calendar year
M	Total Accumulated Amount ALAE- Others for Claims Paid	Currency - must format cell as currency, no decimal points. Include the total accumulated amount paid for other expenses (regardless of year) for the claims paid in the calendar year
N	Number of Claims Denied or CWP (do not include count if policy has expired, there is no policy in forced, or its limit has been exhausted)	Number - must format cell as comma
O	Total Accumulated Amount ALAE- Only Legal Fees for Denied or CWP	Currency -- must format cell as currency, no decimal points. Include the total accumulated amount paid in legal fees (regardless of year) for claims denied or CWP in calendar year
P	Total Accumulated Amount ALAE – Others for Denied or CWP	Currency - must format cell as currency, no decimal points. Include the total accumulated amount paid for other expenses (regardless of year) for claims denied or CWP in calendar year
Q	Number of Pending Claims	Number - must format cell as comma
R	Amount Reserve for Indemnity	Currency -- must format cell as currency, no decimal points.

Table for Claims Hospital (2-2015)

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and Hospital Professional Liability Insurance Business in Puerto Rico**

Please review the corresponding table and these instructions thoroughly and provide the information in the requested format.

Hospitals, Blood Bank and Laboratories Professional Liability Report Premiums (Tab 2)		
Column	Cell Description	Format of Cell Contents
A	Insurer's NAIC CoCode	Number- Five digits
B	Insurer Type (domestic, foreign or surplus)	Short Text - One character Enter "D", "F" or "S" as it corresponds
C	Year (Calendar)	Number- Four characters- Year for which the information was gathered
D	LIMITS (omit 000, Examples: 100/300; 500/1,000)	Short Text - Nine character max.- Omit last three ceros and \$ symbols - Use "/" to separate occurrence from aggregate limits
E	Primary or Excess	Short Text - One character Enter "P", or "E" as it corresponds
F	ISO Class Code	Number- Five characters
G	ISO Class Code Description	Short Text- Shall not exceed 255 characters
H	Number of Institutions	Number (must format cell as comma). Enter number of insured institutions
I	Written Premium-Bed	Currency –must format cell as currency, no decimal points
J	Written Premium (Per 100 outpatient visits)	Currency –must format cell as currency, no decimal points
K	Number of In force Policies at December 31	Number - must format cell as comma
L	Surcharge (% of Written Premium)	Number – maximum 2 digits; Whole value, implicit decimal point (do not include % symbol) Example: if 30% of written premium is due to surcharges, enter 30;
M	Credit on Premium	Number – maximum 2 digits; Whole value, implicit decimal point (do not include % symbol). Enter the percentage that represent the additional premium that would have been written if no discount would have been granted.

Table for Premiums Hospital (2-2015)

**Instructions for the Submission of the Statistical Report on Physicians, Surgeons, Dentists
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Please review the corresponding table and these instructions thoroughly and provide the information in the requested format.

Physicians, Surgeons and Dentists Professional Liability Report Claims (Tab 3)		
Column	Cell Description	Format of Cell Contents
A	Insurer's NAIC CoCode	Number- Five digits
B	Insurer Type (domestic, foreign or surplus)	Short Text - One character Enter "D", "F" or "S" as it corresponds
C	Year (Calendar)	Number- Four digits- Year for which the information was gathered
D	LIMITS (omit 000, Examples: 100/300; 500/1,000)	Short Text - Nine characters maximum - Omit last three zeros and \$ symbols - Use "/" to separate occurrence from aggregate limits
E	Primary or Excess	Short Text - One character Enter "P", or "E" as it corresponds
F	ISO Class Code	Number- Five digits
G	ISO Class Code Description	Short Text - Shall not exceed 255 characters
H	Number of Claims reported during calendar year (include reopened claims)	Number - must format cell as comma
I	Amount Claimed	Currency –must format cell as currency, no decimal points
J	Number of Claims Paid (does not include CWP)	Number - must format cell as comma
K	Amount Claims Paid	Currency- must format cell as currency, no decimal points
L	Total Accumulated Amount ALAE- Only Legal Fees for Claims Paid	Currency - must format cell as currency, no decimal points Include the total accumulated amount paid in legal fee (regardless of year) for the claims paid in the calendar year
M	Total Accumulated Amount ALAE- Others for Claims Paid	Currency - must format cell as currency, no decimal points. Include the total accumulated amount paid for other expenses (regardless of year) for the claims paid in the calendar year
N	Number of Claims Denied or CWP (do not include count if policy has expired, there is no policy in forced, or its limit has been exhausted)	Number - must format cell as comma
O	Total Accumulated Amount ALAE- Only Legal Fees for Denied or CWP	Currency - must format cell as currency, no decimal points. Include the total accumulated amount paid in legal fees (regardless of year) for claims denied or CWP in calendar year
P	Total Accumulated Amount ALAE- Others for Denied or CWP	Currency - must format cell as currency, no decimal points. Include the total accumulated amount paid for other expenses (regardless of year) for claims denied or CWP in calendar year
Q	Number of Pending Claims	Number - must format cell as comma
R	Amount Reserve for Indemnity	Currency- must format cell as currency, no decimal point

Table for Claims PS&D (2-2015)

Instructions for the Submission of the Statistical Report on Physicians, Surgeons, Dentists and Hospital Professional Liability Insurance Business in Puerto Rico

Please review the corresponding table and these instructions thoroughly and provide the information in the requested format.

Physicians, Surgeons and Dentists Professional Liability Report Premiums (Tab 4)		
Column	Cell Description	Format of Cell Contents
A	Insurer NAIC CoCode	Number- Five digits
B	Insurer Type (domestic, foreign or surplus)	Short Text - One character Enter "D", "F" or "S" as it corresponds
C	Year (Calendar)	Number- Four characters- Year for which the information was gathered
D	LIMIT (omit 000, Examples: 100/300; 500/1,000)	Short Text - Nine character max.- Omit last three ceros and \$ symbols - Use "/" to separate occurrence from aggregate limits
E	Primary or Excess	Short Text - One character Enter "P", or "E" as it corresponds
F	ISO Class Code	Number- Five characters
G	ISO Class Code Description	Short Text - Shall not exceed 255 characters
H	Number of Insureds	Number- must format cell as comma
I	Written Premiums	Currency- must format cell as currency, no decimal points
J	Number of In force Policies	Number- must format cell as comma
K	Surcharge (% of Written Premium)	Number – maximum 2 digits; Whole value, implicit decimal point (do not include % symbol) Example: if 30% of written premium is due to surcharges, enter 30;
L	Credit on Premium	Number – maximum 2 digits; Whole value, implicit decimal point (do not include % symbol). Enter the percentage that represent the additional premium that would have been written if no discount would have been granted.

Table for Premiums PS&D (2-2015)